



**RFP#:** 26 609 0000 00001

**RFP Title:** Entrepreneur Training & Support for New Mexico Tribal Citizens & Communities

**Date of Amendment:** Thursday September 25, 2025

**1<sup>st</sup> Section to be amended:** Page 51, APPENDIX F – Organizational Reference Questionnaire. Paragraph two.

**Original Text:**

Offeror is required to send the following Organizational Reference Questionnaire to each business reference listed in its proposal, as per Section IV.B.2. The business reference, if it chooses to respond, is required to submit its response to the Organizational Reference Questionnaire directly to: Name: Tanya Lansing, New Mexico Indian Affairs Department, Procurement Manager; Email: [Tanya.Lansing@iad.nm.gov](mailto:Tanya.Lansing@iad.nm.gov) **by 09/26/2025 5:00 PM MT for inclusion in the evaluation process.** The Questionnaire and information provided will become a part of the submitted proposal. Businesses/Organizations providing references may be contacted for validation of content provided therein.

**Amended Text:**

Offeror is required to send the following Organizational Reference Questionnaire to each business reference listed in its proposal, as per Section IV.B.2. The business reference, if it chooses to respond, is required to submit its response to the Organizational Reference Questionnaire directly to: Name: Tanya Lansing, New Mexico Indian Affairs Department, Procurement Manager; Email: [Megan.Morfin@iad.nm.gov](mailto:Megan.Morfin@iad.nm.gov) **by 10/06/2025 5:00 PM MST for inclusion in the evaluation process.** The Questionnaire and information provided will become a part of the submitted proposal. Businesses/Organizations providing references may be contacted for validation of content provided therein.

**2nd Section to be amended:** Page 5 Item D: Procurement Manager

**Original Text:**

The New Mexico Indian Affairs Department has assigned a Procurement Manager who is responsible for the conduct of this procurement whose name, telephone number and e-mail address are listed below:

Name: Tanya Lansing, Procurement Manager  
Telephone: (505) 709-0951  
Email: [Tanya.Lansing@iad.nm.gov](mailto:Tanya.Lansing@iad.nm.gov)



**Amended Text:**

The New Mexico Indian Affairs Department has assigned a Procurement Manager who is responsible for the conduct of this procurement whose name, telephone number and e-mail address are listed below:

Name: Megan Morfin, Procurement Manager  
Telephone: (505) 487-0836  
Email: [megan.morfin@iad.nm.gov](mailto:megan.morfin@iad.nm.gov)

**3rd Section to be amended:** Page 10 Item 2 – Acknowledgement of Receipt Form

**Original Text:**

Potential Offerors may e-mail the Acknowledgement of Receipt Form (APPENDIX A), to the Procurement Manager, Tanya Lansing, New Mexico Indian Affairs Department, Email: [Tanya.Lansing@iad.nm.gov](mailto:Tanya.Lansing@iad.nm.gov), to have their organization placed on the procurement Distribution List. The form must be returned to the Procurement Manager by 5:00 PM MST/ MDT on the date indicated in Section II.A, Sequence of Events.

**Amended Text:**

Potential Offerors may e-mail the Acknowledgement of Receipt Form (APPENDIX A), to the Procurement Manager, Megan Morfin, New Mexico Indian Affairs Department, Email: [Megan.Morfin@iad.nm.gov](mailto:Megan.Morfin@iad.nm.gov), to have their organization placed on the procurement Distribution List. The form must be returned to the Procurement Manager by 5:00 PM MST/ MDT on the date indicated in Section II.A, Sequence of Events.

**4th Section to be amended:** Page 34 APPENDIX A – Acknowledgement of Receipt Form

**Original Text:**

Submit Acknowledgement of Receipt Form to:

Name: Tanya Lansing, New Mexico Indian Affairs Department, Procurement Manager  
Email: [Tanya.Lansing@iad.nm.gov](mailto:Tanya.Lansing@iad.nm.gov)

**Amended Text:**

Submit Acknowledgement of Receipt Form to:



Name: Megan Morfin, New Mexico Indian Affairs Department, Procurement Manager  
Email: [Megan.Morfin@iad.nm.gov](mailto:Megan.Morfin@iad.nm.gov)

**5th Section to be amended:** Page 52 – ORGANIZATIONAL REFERENCE QUESTIONNAIRE

**Original Text:**

This form is being submitted to your company for completion as a reference for the organization listed above. Submit this Questionnaire to the State of New Mexico, State Purchasing via e-mail to:

Name: Tanya Lansing, New Mexico Indian Affairs Department, Procurement Manager  
Telephone: (505) 709-0951  
Email: [Tanya.Lansing@iad.nm.gov](mailto:Tanya.Lansing@iad.nm.gov)

Forms must be submitted no later than 09/26/2025 5:00 PM MT and **must not** be returned to the organization requesting the reference. References are **strongly encouraged** to provide thorough comments in response to the questions asked. The comments you provide will help the State of New Mexico evaluate the above-referenced Offeror's service history, successful execution of services, and evidence of customer/client satisfaction.

**For questions or concerns regarding this form**, please contact the State of New Mexico **Procurement Manager** at the New Mexico Indian Affairs Department at [tanya.lansing@iad.nm.gov](mailto:tanya.lansing@iad.nm.gov). When contacting the Procurement Manager, include the Request for Proposal number provided at the top of this page.

**Amended Text:**

This form is being submitted to your company for completion as a reference for the organization listed above. Submit this Questionnaire to the State of New Mexico, State Purchasing via e-mail to:

Name: Megan Morfin, New Mexico Indian Affairs Department, Procurement Manager  
Telephone: (505) 487-0836  
Email: [Megan.Morfin@iad.nm.gov](mailto:Megan.Morfin@iad.nm.gov)

Forms must be submitted no later than 10/06/2025 5:00 PM MST and **must not** be returned to the organization requesting the reference. References are **strongly encouraged** to provide thorough comments in response to the questions asked. The comments you provide will help the State of New Mexico evaluate the above-referenced Offeror's service



history, successful execution of services, and evidence of customer/client satisfaction.

**For questions or concerns regarding this form**, please contact the State of New Mexico **Procurement Manager** at the New Mexico Indian Affairs Department at [Megan.Morfin@iad.nm.gov](mailto:Megan.Morfin@iad.nm.gov). When contacting the Procurement Manager, include the Request for Proposal number provided at the top of this page.