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Josett D. Monette
Cabinet Secretary

NOTICE OF FUNDING AVAILABILITY

Funding Agency:	New Mexico Indian Affairs Department (“IAD”)
Opportunity Title:	Youth Council Special Project Grant
Total Funding Available:	\$100,000
Application Open Date:	January 24, 2025
Priority Application Close Date:	February 14, 2025 at 5:00 PM MST
Application Deadline:	Continuous until funding is expended
Deadline to Expend Funds:	Date of execution of agreement to June 30, 2026
Contact Person:	Karmela Martinez Phone: (505) 469-7057 Email: karmela.martinez@iad.nm.gov

BACKGROUND

During the 2024 New Mexico Legislative Session, IAD received a general fund appropriation to support special projects in Fiscal Years 2025 and 2026 that benefit Youth Councils in Nations, Pueblos, or Tribes (“NPTs”) in New Mexico. This Notice announces the availability of that funding.

PURPOSE

IAD has funding available to support activities and/or projects of Youth Councils in NPTs in New Mexico. Eligible projects and/or activities include the creation or expansion of Youth Councils; opportunities for Youth Council members to participate in cultural activities that can increase their skills, influence their communities and learn about governance; and/or providing outreach and training to youth peers on Youth Council initiatives in NPTs.

APPLICATION REQUIREMENTS

IAD has established the following application requirements for NPTs for this funding:

1. Complete the attached Youth Council Special Project Grant Application.
2. Projects and funding requests must clearly identify youth-centered community initiatives.
3. Applications must identify and address how the NPT will use funds to support activities and/or projects of Youth Councils and how that will benefit tribal communities and Native

- American youth in New Mexico.
4. Applications must specify how NPTs intend to expend awarded funds by June 30, 2026.
 5. Applications must include an itemized budget and a letter of support from their Tribal Leadership.
 6. **Capital projects will not be considered.**

APPLICATION REVIEW CRITERIA

Applications will be evaluated to determine their direct benefits to NPTs in New Mexico. Applications that meet the majority of the criteria listed below will be selected for funding:

1. Demonstrates a thorough understanding of the tribal population to be served and the needs of this population that the project will benefit. Projects should include existing data and information that supports the applications for funding.
2. Provides an organized plan for the grant to implement the project.
3. Provides a budget with justification related to the project plan.
4. Project timeline and budgetary obligations meets Period of Performance.

DELIVERABLES

Upon award, grantees will be required to fulfill the following deliverables:

- Participate in at least one site visit and a quarterly progress call with a program monitor from IAD.
- Ensure project funds are expended by June 30, 2026.
- Submit quarterly reports detailing the progress and outcomes of the program. Quarterly reports should include information regarding the progress on the project and if necessary, how IAD can support the grantee in expending all funds.
- Submit requests for reimbursement with detailed invoices, receipts, and other supporting documentation on a monthly basis. Please note that purchases or expenditures made before the date of the IAD Purchase Order will not be reimbursed.
- Submit a final report which includes an assessment of the stated need, impact made by grant funds, and challenges met during the project.

APPLICATION SUBMISSION INSTRUCTIONS

Please submit all completed applications and supporting documents electronically to karmela.martinez@iad.nm.gov. For any questions, contact Karmela Martinez, at the same email address.