

**STATE OF NEW MEXICO**

**INDIAN AFFAIRS DEPARTMENT**

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Michelle Lujan Grisham

# Governor

Howie Morales

*Lieutenant Governor*

Josett D. Monette

*Cabinet Secretary*

**NOTICE OF FUNDING AVAILABILITY**

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| **Funding Agency:** | New Mexico Indian Affairs Department (IAD) |
| **Opportunity Title:** | Tobacco Cessation & Prevention Project (TCPP) Grant |
| **Total Funding Available:** | $249,300.00 |
| **Application Open Date:**  **Preference Priority Date:** | July 1, 2025  July 15, 2025 at 5:00PM MST |
| **Application Close Date:** | Continuous until funding is expended |
| **Period of Performance:** | Date of fully executed agreement to June 30, 2026 |
| **Contact Person:** | Karmela Martinez, Operations Manager  Phone: (505) 469-7057  Email: [karmela.martinez@iad.nm.gov](mailto:karmela.martinez@iad.nm.gov) |

**BACKGROUND**

In July 2008, IAD received its first allocation from the Tobacco Settlement Revenue Oversight Committee (TSROC), thereby initiating IAD’s administration of a grant program open to tribes and tribal-serving organizations.

During the 2025 New Mexico Legislative Session, IAD received an Interagency Transfer Fund Appropriation for up to $249,300 from the Tobacco Settlement Fund. The funds are to support Tobacco Cessation & Prevention Project (TCPP) initiatives for tobacco cessation and prevention programs for Native American communities throughout the state.

**PURPOSE**

IAD manages state funds allocated for TCPP, the specific purpose of funding is for initiatives that directly support Nations, Pueblos, and Tribes (NPTs) and Native American citizens in New Mexico by promoting:

1. Cessation and prevention of commercial tobacco abuse (to include e-cigarettes, vapes and smokeless tobacco) in Native American communities;
2. Cultural awareness of the Native American traditional and ceremonial use of tobacco as a means to strengthen cultural identity and resistance to commercial tobacco.

The funding may be used to address tobacco cessation and prevention initiatives that benefit Native Americans communities and citizens in New Mexico. Ideally, eligible projects will focus on culturally appropriate tobacco cessation and prevention initiatives, reducing the use of commercial tobacco and/or increasing the awareness of the harmful effects of vaping. Funds can be used to support emerging programs or expand the capacity of existing programs.

**APPLICATION REQUIREMENTS**

IAD has established the following requirements for NPTs to apply for this funding:

1. Complete the attached TCPP Grant Application. Applications must:
   1. Identify and address how the NPT will use TCPP funds to establish or expand culturally appropriate tobacco cessation and prevention initiatives and how those resources will benefit tribal communities and/or Native American people in New Mexico.
   2. Specify how they intend to expend awarded funds on or before June 30, 2026.
   3. Include IAD budget request form.
   4. Include a letter of support from Tribal Leadership.
2. **Capital projects will not be considered.**

**APPLICATION REVIEW CRITERIA**

Successful awards will be assessed on their ability to meet most of the criteria listed below:

1. Demonstrate a thorough understanding of the tribal population to be served and the need for commercial tobacco prevention and cessation services.
2. Provide an organized plan to support an emerging program or expand an existing program.
3. Provide a budget with justification related to the project plan.
4. Provide a project timeline and budgetary obligations will meet Period of Performance.

**DELIVERABLES**

Upon award, grantees will be required to fulfill the following deliverables:

1. IGA. Comply with all conditions of the Intergovernmental Agreement.
2. Reversion Date. Ensure project funds are expended by June 30, 2026.
3. Monthly Reimbursement Requests. Submit monthly requests for reimbursement with detailed invoices, receipts and other supporting documentation, or as expenses are incurred. *Please note that purchases or expenditures made prior to the date of an IAD Purchase Order* ***will not*** *be reimbursed.*
4. Quarterly Meetings. Participate in quarterly progress calls or meetings with IAD.
5. Quarterly Reports. Submit quarterly reports detailing the progress and outcomes of the program. Quarterly reports should include information regarding the progress on the project and if necessary, how IAD can support the grantee in expending all funds.
6. Final Report. Submit a final report which includes an assessment of the stated need, impact made by grant funds, and challenges met during the project.

# **APPLICATION INSTRUCTIONS**

Please submit all completed applications and supporting documents electronically to: [Karmela.martinez@iad.nm.gov](mailto:Karmela.martinez@iad.nm.gov).