

**STATE-TRIBAL COLLABORATION ACT (STCA)  
FISCAL YEAR 2023 AGENCY REPORT**

**GENERAL SERVICES DEPARTMENT (GSD) – 350**

**I. EXECUTIVE SUMMARY**

GSD provides effective government operations and support services. With expertise in numerous technical and enterprise operations, GSD’s staff provide professional services to state agencies, public employees and their dependents, participating local public bodies, public schools and institutions of higher education.

GSD supports Governor Michelle Lujan Grisham’s Buy New Mexico Initiative, which increases the bidding preference New Mexico businesses receive when seeking state contracts, extends in-state preference to local Native-owned businesses operating on tribal land and expands the bidding preference for veteran-owned businesses.

**II. AGENCY OVERVIEW / BACKGROUND**

**Vision**

To be a national leader in strategic public sector support services.

**Mission Statement**

To achieve the highest level of government efficiency through consolidation of resources and improved operating procedures.

**Agency Overview**

The General Services Department furnishes essential resources and services that support the operation of state government in New Mexico.

With expertise in numerous technical and enterprise operations, GSD’s professional staff provides multiple lines of insurance coverage and group health benefits; litigation defense; loss prevention and alternative dispute resolution services; facility planning and design services; construction management; building maintenance services; vehicle fleet and air transportation services; legal and technical procurement assistance and support for agencies; and printing and graphic art products and services. Our customers include state agencies, local public bodies, public schools and institutions of higher education.

GSD’s State Purchasing Division’s (SPD) role is to obtain the best value in acquisitions through compliance with the New Mexico Procurement Code, provide outreach and training to businesses, engage with all executive branch agencies, enrich the Chief Procurement Officer Program and ensure a fair and open procurement process.

GSD’s statutory mission is “to make state government more efficient and responsive through consolidating certain state government service functions; and to establish a single, unified

department to administer laws relating to services for governmental entities....” (Section 9-17-2 NMSA 1978)

GSD is a value-driven organization staffed by highly trained and committed team members who understand the relationship of the mission to effective government operations. Agency success is measured by the satisfaction of customer agencies and the ability to earn and maintain their trust and confidence.

### **III. CONTACT INFORMATION**

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Tribal Liaison  
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### **IV. AGENCY EFFORT TO IMPLEMENT POLICY**

***Describe the agency’s efforts in fiscal year 2023 to communicate, collaborate and consult with tribes, as described in the Tribal Collaboration and Communication Policy.***

- GSD’s primary mission is to provide services and resources to state agencies, state employees, participating local public bodies, educational institutions and vendors. As a result, the agency does not typically interact directly with tribes.
- The GSD Cabinet Secretary and Tribal Liaison attend the 2023 Tribal Summit with the goal of interacting with tribal leaders.

***Provide a brief description of how your agency reviews and assesses its current Tribal Communication and Collaboration policy.***

The Tribal Liaison reviews the GSD Communication and Collaboration Policy annually to ensure that the policy and the department’s goal and objectives do not conflict. If updates to the policy are required, the GSD Tribal Liaison revises the document with the assistance of the Indian Affairs Department (IAD) to ensure compliance with the State Tribal Collaboration Act.

***Provide a brief description of other methods used by your agency for outreach to or solicitation of input from tribal governments, American Indians / Alaska Natives (“AI/AN”) and/or Indian organizations regarding your agency’s initiatives, planning activities, programs and services and the results of those methods.***

The GSD Cabinet Secretary and Tribal Liaison use the annual Tribal Leaders Summit to discuss agency services and programs with tribal leadership in an effort to identify opportunities for collaboration.

***Describe how your agency notifies tribes, AI/AN and/or Indian organizations of funding opportunities, RFP’s, available grants, and technical assistance or training opportunities;***

SPD notifies New Mexico’s business community of state contract opportunities by posting requests for proposals (RFPs), invitations to bid (ITBs) and vendor assistance information on the GSD website. SPD also looks for opportunities to speak directly with tribal governments and Indian organizations regarding RFP solicitations and the bidding process.

## **V. CURRENT AND PLANNED PROGRAMS AND SERVICES FOR AMERICAN INDIANS**

*Provide a description of current and planned programs and services provided to or directly affecting American Indians or Alaska Natives and the amount of funding for each program.*

GSD supports Governor Michelle Lujan Grisham’s Buy New Mexico initiative, which broadens the procurement preference for local businesses in an effort to keep state dollars in New Mexico.

*Identify main agency accomplishments and challenges regarding Pueblos, Tribes, American Indian/Alaska Native organizations, including significant state-tribal issues, recommendations and/or priorities addressed in fiscal year 2023.*

Since GSD’s primary mission is to provide services and resources to agencies, there are very few opportunities for direct tribal collaboration.

*Goals for fiscal year 2024 relating to tribes, AI/AN and/or Indian organizations.*

GSD’s fiscal year 2024 goal is to coordinate, or participate in, outreach and training programs through the Buy New Mexico Initiative in an effort to increase the number of solicitations and responses to RFPs and ITBs from New Mexico’s small, minority and tribal owned businesses.

## **VI. TRAINING AND EMPLOYEE NOTIFICATION**

- A. *STCA Training:* The GSD Tribal Liaison attends annual Tribal Liaison Training hosted by the New Mexico Indian Affairs Department.
- B. *Employee Notification about the STCA:* GSD’s Tribal Liaison posts STCA related information and updates to the agency’s employee web portal.

## **VII. State Tribal Consultation, Collaboration, and Communication Policy**

GSD’s Tribal Liaison conducts annual reviews of the agency’s Consultation, Collaboration and Communication Policy to ensure that agency goals and objective are not in conflict with the STCA.