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### Rapid Response Checklist for Tribal Business/Facility in Response to one or more COVID-19 Positive Employee(s) in the Workplace

Business Name: \_\_\_\_\_

Date that business/facility was notified of positive case(s): \_\_\_\_\_

If there is a positive case within your business/facility, the following actions are recommended:

Notify the appropriate authorities, including:

- Tribal leadership
- Tribal emergency management
- State Health Department
- IHS/other healthcare provider

Consider the following immediate actions:

- Shut down business operations (if appropriate)
- Block off areas where the positive employee worked
- Send employees home who may have been in close proximity to positive employee with quarantine instructions
- Set up testing (as recommended by DOH or other healthcare professional) for employees that were in close proximity with positive employee
- If documentation has been kept for contact tracing purposes, contact guests who may have been exposed

Disinfect the workplace/facility after 24 hours and follow guidelines in the following sources:

- NM COVID-19 Safe Practices for Individuals and Employers* handbook<sup>1</sup>
- CDC Guidelines<sup>2</sup>

<sup>1</sup> NM Department of Health: <https://cv.nmhealth.org/covid-safe-practices/>

<sup>2</sup> Center for Disease Control: <https://www.cdc.gov/coronavirus/2019-ncov/community/general-business-faq.html#Suspected-or-Confirmed-Cases-of-COVID-19-in-the-Workplace>

- Highly encourage businesses to set up testing for employees, especially those who have had contact with a positive employee.
- Disinfect the area after 24 hours in accordance with CDC guidelines, ensure that employees disinfecting the area have necessary Personal Protective Equipment (PPE).
- Implement industry-specific employee safety guidance, recommended source:
  - NM COVID-19 Safe Practices for Individuals and Employers* handbook
- Develop return to work strategy that includes one of the CDC guidelines listed below. (*Note: these guidelines were originally directed to healthcare providers and are organized from least stringent to most stringent*)
  - Symptom-based method, cannot return to work until:
    - At least 3 days (72 hours) have passed *since recovery*, meaning no fever (without the use of fever-reducing medications such as Ibuprofen or Tylenol); **and**
    - Improvement in respiratory symptoms (e.g., cough, shortness of breath); **and**,
    - At least 10 days have passed *since symptoms first appeared*
  - Time-based strategy:
    - You must stay in isolation until 10 days have passed since the date of your first positive COVID-19 test.
    - If you develop symptoms *after* the COVID-19 test, then you will have to switch to the symptom-based method.
  - 2 negative tests, taken 24 hours apart
    - No fever (without the use of fever-reducing medications such as Ibuprofen or Tylenol)
    - Cough and shortness of breath has improved
    - You must have two swab tests performed 24 hours apart with negative results.

## RESOURCES:

- General Business Frequently Asked Questions: <https://www.cdc.gov/coronavirus/2019-ncov/community/general-business-faq.html#Suspected-or-Confirmed-Cases-of-COVID-19-in-the-Workplace>
- Contact Tracing: <https://www.cdc.gov/coronavirus/2019-ncov/php/open-america/contact-tracing-resources.html>

- Return to Work (for Health Care Providers):  
<https://www.cdc.gov/coronavirus/2019-ncov/hcp/return-to-work.html#practices-restrictions>
- When You Can be Around Others After You Had or Likely Had COVID-19:  
<https://www.cdc.gov/coronavirus/2019-ncov/if-you-are-sick/end-home-isolation.html>
- CDC FAQ:  
<https://www.cdc.gov/coronavirus/2019-ncov/faq.html#Cleaning-and-Disinfection>
- CDC Print Resources:  
<https://www.cdc.gov/coronavirus/2019-ncov/communication/print-resources.html?Sort=Date%3A%3Adesc>
- NM Department of Health (NMDOH):  
<https://cv.nmhealth.org/>
- Occupational Safety and Health Administration (OSHA) - Guidance on Preparing Workplaces for COVID-19: <https://www.osha.gov/Publications/OSHA3990.pdf>
- Environmental Protection Agency (EPA) - Disinfectants for Use Against SARS-CoV-2:  
<https://www.epa.gov/pesticide-registration/list-n-disinfectants-use-against-sars-cov-2-covid-19>
- New Mexico COVID-19 Emergency Supply Sourcing & Manufacturing:  
<https://www.nmcovid19.org>