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Lynn Trujillo
Cabinet Secretary

Nadine Padilla
Deputy Cabinet Secretary

Tribal Infrastructure Fund (TIF) Regular Board Meeting

New Mexico State Capitol – Room 311
October 30, 2019 at 10:00 a.m.

Voting Board Members Present

Lynn Trujillo, Chairwoman, IAD
Mark Thompson, Pueblo Representative
Judy L. Kahl, Designee, NMED
Zach Dillenback, Designee, NMFA
Tonantzin Roybal, Designee, NMDFA
Aiko Allen, Designee, DOH
Pearl Yellowman, Navajo Nation Representative
Chris Little, Mescalero Apache Tribe
Romaine Wood, Jicarilla Apache Nation

Board Members Absent

Chris Bradley, IHS ABQ Area
Shannon McKenna, IHS SW Area
Angela Arviso, BIA Navajo Region
Roger Slape

Guests

Aaron Garcia, Acoma Pueblo
Nadine Padilla, Deputy Cabinet Secretary, IAD
Theresa Edwards, Legislative Finance Committee

Staff

Lawrence John, TIF Administrator, IAD
Carrie A. Frias, General Counsel, IAD

Ex-Officio Board Members

1. Call to Order, Roll Call, Invocation

Chairwoman Lynn Trujillo called the meeting to order at 10:03 a.m. in Room 311 of the New Mexico State Capitol in Santa Fe, NM. Roll call of the TIF Board was taken and a quorum established. Member Thompson provided the invocation.

2. Welcome and Introductions

Chairwoman Trujillo welcomed everyone, and the members and guests introduced themselves.

3. Approval of Agenda

Member Roybal moved to approve the agenda for the meeting. The motion was unanimously adopted.

4. Approval of Minutes of June 7, 2019

Member Thompson moved to approve the June 7, 2019 TIF Board meeting minutes, and the motion was unanimously adopted.

5. Amend the FY2019 Tribal Infrastructure Fund Board Appropriation Amount

The Board amended the appropriation amount to be increase from \$14,050,393 to \$14,050,394. Member Aiko moved to approve the amended FY2019 Tribal Infrastructure Fund Board Appropriation Amount and the motion was unanimously adopted.

6. Report on the three (3) No Cost Extension requests approved on June 7, 2019

Lawrence John provided a report on the three (3) No Cost Extensions request that were approved by the Board on June 7, 2019. The report included the amount appropriated, obligated, balance and percentage for each project – Zuni Pueblo Commercial Development Water Improvements, Smith Lake Chapter Water System and Laguna Pueblo L26 Re-construction Project.

7. Report on the status of FY17, 18, 19 TIF Projects

Lawrence John provided a report on all active TIF Projects for Fiscal Years 2017, 2018, and 2019. The report included the amount appropriated, obligated, balance and percentage on each project.

8. Discuss potential revisions: November 5, 2016 TIF Guidelines & Procedures

Lawrence John provided an overview and history of the TIF Guidelines & Procedures and reported several revisions were made since 2011 and 2016. TIF Board and stakeholders held numerous work sessions to amend the guidelines. Since 2011, the TIF Guidelines and Procedures were condensed from twenty (20) pages to ten (10) pages to better streamline the process. Maps, diagrams, regionalization planning, comprehensive/master planning, environmental clearances, green projects, were removed from the 2011 TIF Guidelines and Procedures. Definitions within the guidelines were simplified and made relevant to project development and management. Plan, Design, Construction, Emergency were amended to Plan, Design and Construction. The current amended guidelines are now structured to project readiness, activity and requirements to apply for funds. The Board members provided comments to the TIF Guidelines and Procedures to develop a clear, consistent and efficient application process. Board members indicated amending the guidelines is a positive approach and to revisit the scoring criteria. Need to evaluate and assess the current procedures and provide feedback and engage the tribes, nations and pueblos. The last amendment to the Guidelines took two (2) years and the work group met on a quarterly basis. Further, the percentage of planning amounts has to be reassessed and train the tribes project managers how to apply for planning funds which is important to commence a project. Based upon the discussions, a recommendation was made to have an informal meeting to conduct a work session regarding the guidelines and procedures in the month of December 2019 for those who can attend.

9. Adjournment

The meeting adjourned at 11:21 a.m.

Lawrence John, TIF Administrator